



SACHI A. HAMAI
Interim Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

"To Enrich Lives Through Effective And Caring Service"

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June 02, 2015


The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

17 June 2, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**COUNTYWIDE CLASSIFICATION ACTIONS
TO IMPLEMENT THE FISCAL YEAR 2015-2016 RECOMMENDED BUDGET
(ALL SUPERVISORIAL DISTRICTS - 3 VOTES)**

SUBJECT

This letter and accompanying ordinance will update the departmental staffing provisions by implementing classification actions related to the Board of Supervisors' approved Fiscal Year (FY) 2015-2016 Recommended Budget, by adding a new budget unit, by changing the title of a classification, deleting represented classifications, and by implementing other routine technical adjustments and corrections to reflect earlier Board-approved budget and classification actions.

IT IS RECOMMENDED THAT THE BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to update the departmental staffing provisions to reflect positions allocated, deleted, and transferred in the FY 2015-2016 Recommended Budget, to add a budget unit in the Fire Department, to change the title of a classification in the Office of the District Attorney, and to implement routine technical adjustments and corrections to reflect earlier Board-approved budget and classification actions.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The actions recommended in this letter were approved - in concept - by your Board of Supervisors (Board) as part of the FY 2015-2016 Recommended Budget on April 14, 2015. Since that time, we have been working to gather and analyze the required information to determine and allocate the appropriate classification and level of new positions. This letter implements these specific changes to the departmental staffing provisions to be effective July 1, 2015.

Your Board's approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2015-2016 Recommended Budget, delete positions no longer needed or as a result of curtailments, and make other adjustments as necessary. These recommendations are a routine part of the annual budget process.

New Budget Unit

As part of a reorganization in the Fire Department, we have amended the departmental staffing provision by transferring ordinance positions to the new budget unit (6.76.018 – Emergency Medical Services – Positions).

Title Change for Represented Classification

At the request of the Office of the District Attorney, we are recommending a title change for Supervising Investigator, District Attorney (Attachment A). The new title, Sergeant, District Attorney is being proposed to provide immediate recognition of the department's supervising investigators with other law enforcement agencies and the public, as well as provide consistency of direct law enforcement work comparable to other law enforcement agencies. The bargaining unit representing this class was notified of the title change and it was also approved by the Employee Relations Commission (ERCOM). In addition, this title is referenced in a separate compensation provision that will be amended accordingly.

Deleted Classifications

We are recommending the deletion of 18 represented classifications (Attachment A). ERCOM has approved the deletion of these vacant classes. This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

Routine Adjustments and Corrections

Routine adjustments and corrections are being made to the staffing provisions of various County departments. These adjustments include position deletions and adjusting entries from previous classification actions such as classification studies, reorganizations, and mid-year allocations.

Implementation of Strategic Plan Goals

Your Board's approval of the accompanying ordinance will further the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

FISCAL IMPACT/FINANCING

The cost of and financing for the new position recommendations have been included in the FY 2015-2016 Recommended Budget. There is no cost associated with any other actions in this ordinance.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles, the Board of

Supervisors is “to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County.” The County Charter also authorizes the establishment and maintenance of “a classification plan and the classification of all positions.” This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2015-2016 Recommended Budget. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sachi A. Hamai".

SACHI A. HAMAI

Interim Chief Executive Officer

SAH:RM:SJM

AE:KP:mmg

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Department of Human Resources
Affected Departments

ATTACHMENT A**REPRESENTED CLASSIFICATION
RECOMMENDED FOR TITLE CHANGE**

Item No.	Current Title	New Title
2891	Supervising Investigator, District Attorney	Sergeant, District Attorney

**REPRESENTED CLASSIFICATIONS
RECOMMENDED FOR DELETION**

Item No.	Title
5327	Clinic Nurse I
5328	Clinic Nurse II
5342	Critical Care Nurse
5332	Interim Permittee, Nursing
5333	Intravenous Therapy Nurse
5326	Nurse Audiometrist
5351	Nursing Care Specialist I
5353	Nursing Care Specialist II
5354	Nursing Consultant, Adoptions
2832	Officer, Los Angeles County Police
5363	Operating Room Nurse I
5364	Operating Room Nurse II
5362	Operating Room Nurse Trainee
5337	Senior Staff Nurse, Sheriff

ATTACHMENT A

Item No.	Title
5335	Staff Nurse
5336	Staff Nurse, Sheriff
5355	Student Nurse – Midwife
5124	Utilization Review Nurse